

Setting up direct deposit with Space City Credit Union is easy. Ask your company or employer if they have a direct deposit form. If they do, use your Space City CU account information to complete it and submit back to your company or employer. If they don't have a direct deposit form, complete the below form and submit it to your company or employer.

The amount of time it takes for direct deposit to go into effect can vary, so be sure to contact your company or employer if you have any questions regarding the timing of your initial direct deposit. In the meantime, your company or employer will continue providing paper checks to you, which you can conveniently deposit to your account using TDECU's mobile app.

**Member Information**

Member Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**Company or Employer Information**

Employer Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

**Member Checking Account**

Checking Account Number \_\_\_\_\_

Routing Number: \_\_\_\_\_

Choose to deposit either a specific amount (ex: \$1,200) or designate a percent of each check (ex. 50%).

\$ \_\_\_\_\_ or \_\_\_\_\_ %  
Amount                      Percent

**Member Savings Account**

Checking Account Number \_\_\_\_\_

Routing Number: \_\_\_\_\_

Choose to deposit either a specific amount (ex: \$1,200) or designate a percent of each check (ex. 50%).

\$ \_\_\_\_\_ or \_\_\_\_\_ %  
Amount                      Percent

I would like this to take effect:      Immediately                      As of this date: \_\_\_\_\_

I authorize \_\_\_\_\_ (company or employer name) to initiate automatic credit entries to my account(s), listed above, at Space City Credit Union. In addition, I authorize the company or employer to initiate debit entries from my account(s), if necessary, in the event a credit entry is made in error. Any previous authorization is void and replaced by this authorization, which will remain in full force and effect until I have provided to the company or employer a written cancellation notice from me or Space City Credit Union, in such time to provide both the company or employer and depository institution a reasonable opportunity to act.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_